

Placing an order on coedistributing.com

First log in to have full access to inventory availability, personalized pricing, ordering capabilities, and more by selecting 'Log In' in the top right of the website.



Next, enter your business email and password.

Sign in

Email Address:

Password:



Sign in

[Forgot your password?](#)

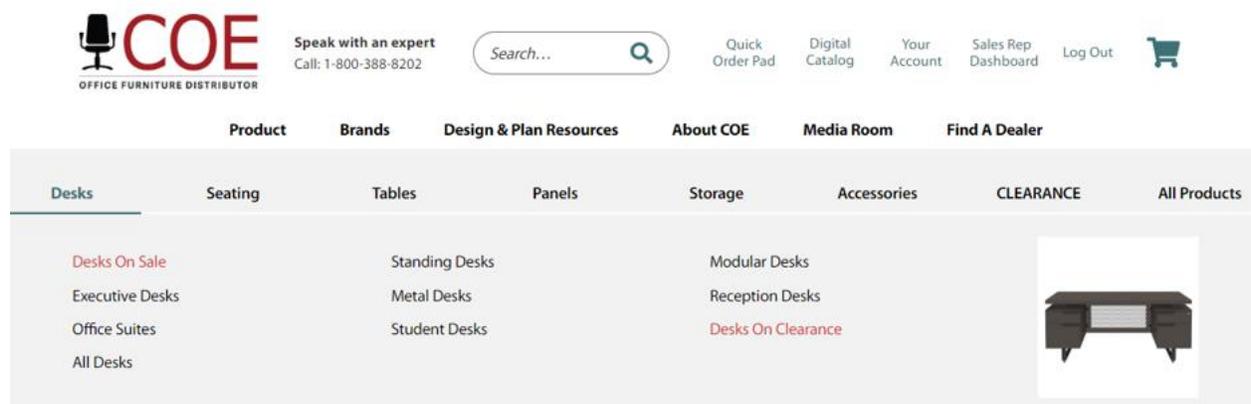
Authorized Dealer?

Create an account for our NEW Website:

- Place Orders Faster (Directly on New Site)
- Check Inventory
- View Orders
- Create Shopping Lists
- Access to Dealer Dashboard (Marketing & Info Assets)

Create Account

Then find the product you're interested in by browsing COE's product categories, or...



...enter the item you're looking for in the search bar. You can also search by Collection Name or other key words. Note that your personalized net price will display here.



Speak with an expert
Call: 1-800-388-8202

Quick
Order Pad

Digital
Catalog

Your
Account

Sales Rep
Dashboard

Log Out



[Product](#)

[Brands](#)

[Design & Plan Resources](#)

[About COE](#)

[Media Room](#)

[Find A Dealer](#)



OfficeSource OS Laminate Collection U
Shape Typical - OS9

SKU: OS9

~~List Price: \$5,315.00~~

Net Price: Your price here



OfficeSource OS Laminate Collection
Typical OS98

SKU: OS98

~~List Price: \$2,234.00~~

Net Price: Your price here



OfficeSource OS Laminate Collection L
Shape Typical - OS96

SKU: OS96

~~List Price: \$3,029.00~~

Net Price: Your price here

Once you've found your item, select it by clicking on it. The detailed product info will then display. Note the Quantity Available. Verify the quantity you'd like to order, make a color selection, and then Add to Cart.

OfficeSource OS Laminate Collection U Shape Typical - OS9

List Price:
~~\$5,315.00~~

Net Price:
\$ Your price here

SKU: OS9CG

Order Type: Stock

Quantity Available: 79

OS Laminate Collection

Rich in styling and superior in construction, the OS Laminate Collection is an intelligent solution to any workstation need. Available in a wide range of components and sizes, it can be easily pieced together to create the configuration that best suits your needs. Attention to detail in design, quality of hardware and use

Color Available:



Please note: Colors shown are representation only.

Quantity:

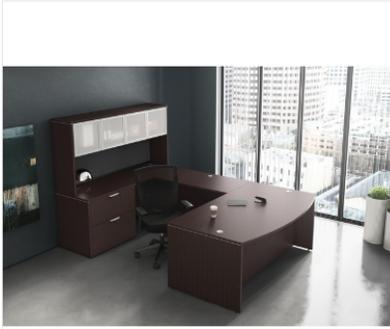
- 1 +

Add to Cart

Min order quantity: 0

Next you will have the option to continue shopping, view or edit your cart, or proceed to checkout.

1 item was added to your cart.



OfficeSource OS Laminate Collection U Shape Typical - OS9

OfficeSource
1 × Your price here

Color
Coastal Gray Stock



[Continue Shopping](#)

Order subtotal
\$ Your price here

Your cart contains 1 item

[View or edit your cart](#)

[Proceed to checkout](#)

To checkout, please verify or add the correct shipping and billing address than click 'Continue'. Freight charges will be calculated based on our freight minimums and fees. Drop shipment and/or accessorial fees may need to be added by your CSR.

✓ **Customer** Jennifer.Jubin@coedistributing.com [Sign Out](#)

✓ **Shipping**

Shipping Address

COE Distributing
Smock Office/ COE Distributing
1020 FRANKLIN DRIVE / Suite 5
SMOCK, Pennsylvania, 15480 / United States

OR [Enter a new address](#)

My billing address is the same as my shipping address.

Shipping Method

Freight Charge \$0.00

[CONTINUE](#)



Order Summary [Edit Cart](#)

1 Item

 1 x OfficeSource OS Laminate Collection U Shape Typical - OS9 Your price here
Color Coastal Gray Stock

Subtotal	Your price here
Shipping	Free
Tax	\$0.00

Total (USD) \$ Your price here

Next, enter your method of payment. If you would like to pay now, enter your credit card information. If you have a credit line available with COE, you may use the Purchase Order option. A PO# is required. You can also enter notes for your order here that your CSR will review. Then click 'Place Order'.

4 Payment

Credit Card



Purchase Order

PO#

123456

Order Notes(Optional)

Receiving hours are 7am-2pm

PLACE ORDER

Success!

Thank you COE!

Your order number is 1879

Your order was sent to us but is currently awaiting payment. Once we receive the payment for your order, it will be completed. If you've already provided payment details then we will process your order manually and send you an email when it's completed.

Type instructions to pay by check in here.

[CONTINUE SHOPPING »](#)

Order Summary [Print](#)

1 Item



1 x OfficeSource OS Laminate Collection U Shape Typical - OS9
Color Coastal Gray Stock
Your price here

Subtotal	Your price here
Shipping	Free
Tax	\$0.00

Total (USD) Your price here

You will receive an email confirmation from the website.

Thank You for Your Order

Your order has been submitted and is under review. You will receive a final order acknowledgment as confirmation. A summary of your order is shown below. To view the status of your order [click here](#).

Please review the below details and contact customer service immediately if anything is incorrect.

800-388-8202

cs@coedistributing.com

Shipping Address

COE Distributing
Smock Office/ COE Distributing
1020 FRANKLIN DRIVE
Suite 5
SMOCK, Pennsylvania 15480
United States

Billing Address

COE Distributing
Smoek Office/ COE Distributing
1020 FRANKLIN DRIVE
Suite 5
SMOCK, Pennsylvania 15480
United States

Your Order Contains...

Cart Items	SKU	Qty	Item Price	Item Total
Items shipped to 1020 FRANKLIN DRIVE, Suite 5, SMOCK, Pennsylvania, 15480, United State				
OfficeSource OS Laminate Collection U Shape Typical - OS9 (Color: Coastal Gray Stock)	OS9CG	1	Your price here	Your price here

Subtotal: Your price here
Shipping: \$0.00 USD
Tax: \$0.00 USD
Grand Total: Your price here
Payment method: Purchase Order

You should also receive an email direct from COE's ERP, with a detailed breakdown of items serving as your order acknowledgement. Please review to ensure your order is accurate. If you do not receive one or both of these confirmations, please contact your CSR at 800-388-8202 or cs@coedistributing.com.



CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you for your order! Please review the attached acknowledgment and advise of any discrepancies.

Please take a moment to complete our short survey on your recent experience. We appreciate it very much. We make note of every single response we receive and your feedback really makes a difference. Your satisfaction is important to every team member at COE. <https://www.surveymonkey.com/r/387C8Q9>

Once received, please be sure to inspect your order for any damages as they must be reported within 5 days when delivered via LTL, and 15 days when delivered on a COE truck. You can request a return authorization here: <https://form.jotform.com/203144477569059>
Our full return policy is available online: <https://www.coedistributing.com/return-policy/>

-The Team at COE
www.coedistributing.com
1-800-388-8202

Order Date	Customer PO #	Terms	Route Code	Partial Ship?	
05/22/2023		1% 10, NET 30	PIT3	No	
PO#: 123456 Order Notes: Receiving hours are 7am-2pm					
Line #	Item	Quantity	UOM	Price	Total
1	PL112CG Coastal Gray 35.5"W 2 Drawer Lateral File - OS Laminate Collection	1	EA	Your price	Your line total
2	PL118GR Gray Fabric Tack Board - OS Laminate Collection	1	EA	Your price	Your line total
3	PL143CG Coastal Gray 71"W x 24"D Credenza Shell - OS Laminate Collection	1	EA	Your price	Your line total
4	PL144OHCG Coastal Gray 71"W Open Hutch - OS Laminate Collection	1	EA	Your price	Your line total
5	PL177LCG COASTAL GRAY 71" LT BOW DESK W/CORNER EXT	1	EA	Your price	Your line total
6	PL193CG Coastal Gray 35"W x 24"D Bridge - OS Laminate Collection	1	EA	Your price	Your line total
7	PL44SGDFR Glass Set of 2 Hutch Doors w/Silver Frame - OS Laminate Collection	2	EA	Your price	Your line total
Total Units:		8	Shipping:		\$0.00
				Total:	Your total

You may also place an order using COE's Quick Order Pad.



Speak with an expert
Call: 1-800-388-8202



Digital Catalog

Your Account

Sales Rep Dashboard

Log Out



[Product](#)

[Brands](#)

[Design & Plan Resources](#)

[About COE](#)

[Media Room](#)

[Find A Dealer](#)

Simply drag and drop a CSV File! Make sure to use only 2 columns with headers named variant_sku and qty as shown below.

	A	B	C
1	variant_sku	qty	
2	SKU074	1	
3	SKU-0A23CEEA	2	
4	SKU-9BB3516E	2	
5			
6			
7			

A downloadable sample file is available for your use. Once your file is uploaded, just Add to Cart.

Upload via CSV

[Download Sample CSV File](#)



Click to "Browse File"
or "Drag and Drop" to Upload.



Add To Cart

Another Quick Order Pad option is to type in each item and quantity, adding more rows as needed. Once all your items are added, you can Add to Cart.

Quick Order via SKU

Variant SKU	Quantity
<input type="text"/>	<input type="text"/>

Then follow the same steps as outlined above to complete your order. Please contact Customer Service at 800-388-8202 or cs@coedistributing.com with any questions. Thank you for your business!